



NATIONAL LIVESTOCK DEVELOPMENT BOARD

No.40, Nawala Road, Narahenpita, Colombo - 05.

Telephone No : 0112501701/ 2 Fax No: 0112502695/ 0112369315

Date: 01.07.2025

Quotation No: NLDB / 06/ 02 /Website

To:
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**REQUEST FOR QUOTATION /PROPOSAL
Website Development & Maintenance**

The National Livestock Development Board (NLDB) is a government organization that maintains livestock in 32 farms in different regions of the country. The head office is located at No.40, Nawala Road, Narahenpita, Colombo.05.

The NLDB needs to obtain the Service from a suitable Service Provider for the **development & maintenance of the official website of NLDB**, and the specifications are given below (Table.no 01)

01 . Website Development & Maintenance (period of 2025.08.01 to 2026.08.01)

Table no 01

Specification
The already developed website (www.nldb.gov.lk) should be maintained and updated regularly
The content should be translated & published in all three languages (Sinhala, English, Tamil)
The standards introduced by the government for developing and maintaining websites (https://www.icta.lk/icta-assets/uploads/2022/03/Guidelines-for-developing-Sri-Lanka-Government-Websites-4.0.pdf) should be strictly followed.

01. The Specification schedule (Annexure 01) is attached, and the bidder should fill in the blanks and submit it along with the bid.
02. Price schedule Format (Annexure 02) is attached here with, and the bidder may use the same format for bidding or may prepare their own schedule similar to the given format.

The quotation should be sent through registered post to reach the **Chairman – Procurement Committee, National Livestock Development Board (NLDB), P.O.Box 1748, No.40, Nawala Road, Narahenpita, Colombo 05**, or deposited in the quotation box available in this office not later than **10.30 am on 22 / 07/2025** The opening will be held at NLDB Head office on **22/ 07 / 2025** at the same venue.

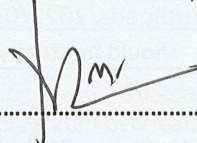
Please indicate the quotation number/name and the closing date on the top left-hand corner of the envelope.

Terms & Conditions

01. The bidder or his/her authorized persons should duly sign in each specified document (Specification & price schedule) and the official stamp should be placed. The date should be mentioned in the quotation.
02. Alterations in the bid documents are not accepted unless they are duly signed by the bidder. Whiting or erasing figures or words in the bid is not accepted, and such alterations may lead to reject the bid.
03. **Validity** - This quotation should be valid for **30 days** from the date of opening the quotations.
04. **Mode of payment** - payment will be made by cheque by the Assistant. General Manager (Finance) of NLDB
05. The qualified bidder should deliver/provide the service throughout the period upon awarding/confirmation by the National Livestock Development Board.
06. Original Invoices with duplicates must be forwarded to the Supplies Manager, National Livestock Development Board, once a month.
07. A service agreement will be made between the service provider and NLDB.
08. The service supplier should coordinate with the IT Officer of NLDB regularly and update the site on his advice.
09. The service provider should not assign other third parties for this service.

Other conditions

01. The bidder shall provide details of recent services supplied to the NLDB or other institutes within the recent past.
02. Any other specifications or conditions may be included as needed, along with the bid



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K .G. J. S. Disnaka
GENERAL MANAGER
NATIONAL LIVESTOCK DEVELOPMENT BOARD

2025.07.01

Annexure 01

The Chairman,
Procurement Committee,
National Livestock Development Board,
No:40, Nawala Road,
Narahenpita
Colombo - 05

Specifications

I/we herewith agree to supply the following item/s under the given specifications.

01 . Website Development & Maintenance (period of 2025.08.01 to 2026.08.01)

Specification	Warranty	Agree / Disagree	Remarks / Other Option (Please Specify if any
The already developed website (www.nldb.gov.lk) should be maintained and updated regularly			
The content should be translated & published in all three languages (Sinhala, English, Tamil)			
The standards introduced by the government for developing and maintaining websites (https://www.icta.lk/icta- assets/uploads/2022/03/Guidelines-for- developing-Sri-Lanka-Government-Websites- 4.0.pdf) should be strictly followed.			

We agree to provide the service as per the specifications and terms and conditions indicated above

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Signature and seal of Supplier

Date:.....

2025.07.01

Annexure 02

Price schedule

(Fill in the below table & necessary fields in this document)

Website Development & Maintenance (period of 2025.08.01 to 2026.08.01)

Item No	Description	Unit Price excluding taxes (Rs.)	Discount IF Any (Rs.)	VAT if applicable (Rs.)	SSCL if applicable (Rs)	Unit price with taxes (Rs.)	Total Value with taxes (Rs.)
	Per Month						
	Per Year						
	Others						

- 1) The total price of our Bid **before government taxes**, including any discounts offered is:

In words:

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In figures:

- 2) The total price of our Bid **after taxes, and any discounts** offered is:

In words:

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.....

In figures:

- 3) We undertake to supply the above item/s on terms stated overleaf.
4) We agree to complete for the supply within Days from the offer.
5) We agree to all the conditions in the document.

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Name of the Company

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Signature of the Bidder

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Date